January 9, 2019

PRESENT: SUPERVISOR JONES

COUNCILPERSON CODY

COUNCILPERSON PUSHLAR

COUNCILPERSON STRACK

HIGHWAY SUPERINTENDENT SMITH

ACTING TOWN CLERK DOLAN

The regular meeting of the Fenner Town Board was called to order at 8:00 PM by Supervisor Jones with the Pledge of Allegiance.

Councilperson Strack motioned to accept the December Town Board Meeting Minutes as presented. Seconded by Councilperson Pushlar. Approved by the Board.

Councilperson Pushlar motioned to accept the Town Clerk’s Monthly Report as presented. Seconded by Councilperson Strack. Approved by the Board.

Councilperson Jones motioned to accept the Supervisor’s Monthly Report as presented. Seconded by Councilperson Strack. Approved by Board.

Highway Superintendent Smith presented the Highway Department’s report. General maintenance was completed on vehicles and equipment. Crew busy with sanding and plowing. Supervisor Jones commended highway crew for outstanding job during ice storm.

UNFINISHED BUSINESS:

No date set for new phone system, Supervisor Jones has been in contact with County and monitoring progress.

NEW BUSINESS:

Res. 2019 -1 Organizational Meeting appointments of 2019. Councilperson Puslar moved to accept seconded by Councilperson Strack. Approved by Board.

Res/ 2019 – 1 Organizational Meeting – Appointments for 2019 Councilperson Pushlar moved to accept, Councilperson Strack seconded. Approved by Board.

Res. 2019 -2 Intermunicipal Agreement …IT services. Councilperson Strack moved to accept, seconded by Councilperson Cody. Approved by Board.

Res. 2019 -3 Municipal Building Use Policy. Councilperson Strack and seconded by Councilperson Cody. Approved by Board.

Res.2019 – 4 Renewal and Review Real Property Leases. Councilperson Strack moved to accept, seconded by Councilperson Cody. Approved by Board.

OTHER BUSINESS:

Heater in shop is need of repair, waiting on estimate.

County removed tree on corner of Nelson and Bingley for better visibility.

PUBLIC COMMENT

Resident suggested that the Town Office Building have a photo of all Town Supervisors.

Resident asked if Tax Assessor could be available in person several hours a month.

Resident asked if all elected officials received a raise.

VOUCHERS

Councilperson Strack moved to approve payment of the General Fund claim numbers 134-141 in the amount of $990.32 as set forth in abstract number 12 and as audited. Seconded by Councilperson Cody. Approved by the Board.

Councilperson Pushlar moved to approve payment of the Highway Fund claim numbers 142-152 in the amount of $16906.42 as set forth in abstract number 12 and as audited. Seconded by Councilperson Strack. Approved by the Board.

Councilperson Strack made a motion to adjourn the meeting. Seconded by Supervisor Jones. Approved by the Board. Meeting adjourned at 8:43 PM.

HANDOUTS AND REPORTS: On file in the Town Clerk’s Office.

Code Enforcement Officer Report – December 2018

Town Clerk Report – December 2018

Supervisors Report – December 2018

Highway Superintendent Report – December 2018

Dog Control Report – December 2018

**RESOLUTION 2019 - 1**

**OF THE TOWN BOARD OF THE TOWN OF FENNER**

**ORGANIZATIONAL APPOINTMENTS**

Official Newspaper Cazenovia Republican &

www.townoffenner.com

Health Officer Madison County

Zoning Board of Appeals Secretary $11.10 per hour

Planning Board Secretary Judy Carmen $925.00 per/yr.

Registrar of Vital Statistics @ $300.00 per year Lisa Dolan

Zoning and Codes Officer Roger Cook

Town Attorney James Stokes

Youth Recreation Committee Reps Bill Wester & Mark Costello

FREE Center Board liaison Bill Wester

Emergency Management Committee David Jones, Dan Smith, Hannah Strack

Building and Maintenance liaison Bill Cody

Highway Dept. liaison Hannah Strack & Adam Pushlar

Official Bank Community Bank

Grievance Board @ $50.00 per member / Gregory Gavula, Bill Parry

per meeting & Fred Bosworth

Town Historian @ $100.00 per year Gerald A. Davies

Dog Control Officer @ $1,400.00 per year Gordon Baker

Secretary to Supervisor & Bookkeeper @ $14,280.00 per yr. Carol Roberts

Budget Officer @ $1,900.00 per year David Jones

Deputy Supervisor Hannah Strack

Election Board Inspectors Madison County Board of

Elections

Regular Monthly Town Board Meeting 2nd Wed of month 8:00 pm

Mileage rate per mile $0.485 (pre-approved by Bd)

Salaries of Elected Officials per year Supervisor $8,450.00

Councilmen 4 @ $2020.00

Highway Supt. $53,050.00

Town Justice $5,875.00

Town Clerk $9,200.00

Tax Collector $2,520.00

Assessor @ $12,111.00 per year Rhonda Weigand

Monthly salaries to be paid Between 25th & end of month

Purchases without Town Board approval $1000

Zoning and Planning Clerk @ $1300.00/Year Jennifer Stoker

Deputy Town Clerks @$15.00 per hour Jennifer Stoker & Christine Mandel

Investment Policy 2019 No change from 2018

Procurement Policy 2019 No change from 2018

IT and Computer Use Policy

Fee Schedule

Municipal Building Use Policy

Town Property Leases

**Health Insurance – Highway Department ONLY-2019**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Town portion of  Single Coverage | Town portion of  Family Coverage | Employee portion  of Family Coverage | NO INS  BONUS |
|  |  |  |  |  |
| Highway Superintendent | 100% | 100% | 0% | NO |
|  |  |  |  |  |
| Full-time highway  employees hired prior  to January 1, 2015 | 100% | 60% | 40% | YES (1/2) as  below |
|  |  |  |  |  |
| Full-time highway  employees hired after  January 1, 2015 | 100% | 45% | 55% | NO |

**Highway Superintendent** - Town will provide coverage (both individual & family)

**For all full-time highway employees hired prior to January 1, 2015:**

Health insurance will be provided for individual employee

Town will pay 60% of family coverage

Any qualified employee opting out of Town Insurance will receive ½ of the saving to the Town as a stipend.

**For all full-time highway employees hired after January 1, 2015:**

Health insurance will be provided for individual employee

Town will pay 45% of family coverage

**Pay Scale – Highway Department ONLY-2019**

**3 -** Machine Equipment Operators **(MEO) at $21.12/hour**

**New employees** will receive **$1 less per hour** for their first year **($20.10/hour)**

**1 - MEO/Mechanic** at **75 cents more** per hour **($21.12/hour + $0.75/hour)**

**1 - MEO/Deputy** at **75 cents more** per hour **($21.12/hour+$0.75/hour)**

\*It is up to the individual employee to take overtime hours as comp time, all at once, or apportioned.

**HIGHWAY DEPARTMENT 2019**

The longevity is as follows:

5 years of service - $400.00 per year

10 years of service - $800.00 per year

15 years of service - $1,000.00 per year

Holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Election Day,

Thanksgiving, Christmas and 4 floating days - a total of 11 days.

Vacation: 2 weeks after 1 year

3 weeks after 5 years

Sick & Personal days: Employees will be granted six (6) personal days and six (6) sick days annually, remaining sick days will be carried over to the next year to be used for sick time only. Sick days and personal days will commence at the rate of 4 hours per month from 1st day of employment. January 1st all employees will be granted 6 sick days and 6 personal days. (maximum of 24 days. Upon termination, employee cannot be paid for balance.

Health Insurance: Will be provided for all full time highway employees. \*All new employees will pay 55% of the Family Coverage. Health Insurance will be provided for the Highway Superintendent.

Pay Scale 3 MEO at $21.12/hour

By Order of the Town Board

Lisa Dolan

Acting Town Clerk