

**Town of Fenner
Town Board Meeting
February 9 2022
ZOOM MEETING**

**SUPERVISOR JONES
COUNCILPERSON CODY
COUNCILPERSON PUSHLAR
COUNCILPERSON STRACK
COUNCILPERSON WESTER
TOWN CLERK DOLAN**

Town Residents – Phil Rose, Matt Robinson

The regular meeting of the Fenner Town Board was called to order at 8:04 PM by Supervisor Jones.

Councilperson Cody motioned to accept the January Town Board meeting minutes as presented. Seconded by Councilperson Strack. Approved by the Board.

Councilperson Pushlar motioned to accept the Town Clerk’s Monthly Report as presented. Seconded by Councilperson Cody. Approved by the Board.

Councilperson Wester motioned to accept the partial Supervisor’s Monthly Report as presented. Seconded by Councilperson Pushlar. Approved by the Board.

The Highway Superintendent report was presented and available for review at the town offices. Superintendent Conklin – roads maintained, highway equipment maintained and repaired as needed. Chevy PU truck in for repairs, considering selling and purchasing used truck from town of Nelson, Board and approved for purchase. Highway crew will clear parking lot at Free Center for snowmobiles, keeping Bellinger Rd. clear for plowing. Highway crew will be paving parking lot when weather allows. Highway Superintend has completed HW for 284 road slating for paving: Buyea Rd, Peterboro (Oxbow to Rouses), Fossil Rock, Tower Rd and Stables. Septic systems at the town have been located.

The Town Board has acknowledged the passing of Larry Fitts, deputy Town Assessor, and resident Mr. Hank Balenske

Councilperson Cody motioned to accept Resolution 2022-11 seconded by Councilperson Stack. Approved by the Board.

**RESOLUTION 2022-11
Of the Town Board
Of the Town of Fenner
Resolution of Appreciation – Retiree Recognition James Stokes**

WHEREAS, the Fenner Town Board believes that town employees should be recognized for their faithful service to the public:

WHEREAS, recognition of the distinguished service of certain town employees with an upcoming retirement is in order,

NOW, THEREFORE, BE IT RESOLVED that the Fenner Town Board hereby recognizes the dedicated contributions of James Stokes upon his retirement.

Councilperson Strack motioned to accept Resolution 2022-12 seconded by Councilperson Cody. Approved by the Board.

**RESOLUTION 2022-12
Of the Town Board
Of the Town of Fenner
Resolution of Appreciation – Retiree Recognition**

WHEREAS, the Fenner Town Board believes that town employees should be recognized for their faithful service to the public:

WHEREAS, recognition of the distinguished service of certain town employees with an upcoming retirement is in order,

NOW, THEREFORE, BE IT RESOLVED that the Fenner Town Board hereby recognizes the dedicated contributions of Keith Webb upon his retirement.

Councilperson Wester motioned to accept Resolution 2022-13 (amending Resolution 22-1.) seconded by Councilperson Cody Approved by the Board.

**RESOLUTION 2022 - 13
Amended RESOLUTION 2022 - 1
OF THE TOWN BOARD OF THE TOWN OF FENNER
ORGANIZATIONAL APPOINTMENTS**

Official Newspaper
Official Newspaper

Cazenovia Republican &
Cazenovia Republican &
www.townoffenner.com

Health Officer
Zoning Board of Appeals Secretary
Planning Board Secretary
Registrar of Vital Statistics @ \$300.00 per year
Zoning and Codes Officer
Town Attorney

Madison County
\$20.00 per hour
Monica Cody
Lisa Dolan
Roger Cook
Costello, Cooney and Fearon

Youth Recreation Committee Reps
FREE Center Board liaison
Emergency Management Committee

Building and Maintenance liaison
Highway Dept. liaison

Official Bank
Grievance Board @ \$50.00 per member /
per meeting

Justices
Clerk

Town Historian @ \$100.00 per year
Dog Control Officer @ \$1,800.00 per year
Secretary to Supervisor & Bookkeeper @ \$15,400.00 per yr.
Budget Officer @ \$2,550.00 per year
Deputy Supervisor
Election Board Inspectors

Regular Monthly Town Board Meeting

Mileage rate per mile
Salaries of Elected Officials per year

Assessor @ \$13,325.00 per year
Monthly salaries to be paid
Purchases without Town Board approval
Zoning and Planning Clerk @ \$1,200.00. /Year
Town Clerk @ 9,500.00. /Year
Deputy Town Clerks @ \$20.00 per hour
Record Access Officer
Investment Policy 2022
Procurement Policy 2022
IT and Computer Use Policy
Fee Schedule
Municipal Building Use Policy
Town Property Leases

Bill Wester & Mark Costello
Bill Wester
David Jones, Robbie Conklin,
Hannah Strack
Bill Cody
Hannah Strack & Adam Pushlar

Community Bank
Gregory Gavula, Bill Parry
& Fred Bosworth
@5288.00
, @5770.00

Gerald A. Davies
Gordon Baker
Carol Roberts
David Jones
Hannah Strack
Madison County Board of
Elections
2nd Wed of month 8:00
pm

\$0.55 (pre-approved by Bd)
Supervisor \$8,700.00
Councilmen 4 @ \$2,100.00
Highway Supt. \$55,760.00
Town Justice \$5,875.00
Town Clerk \$8,550.00

Brian Fitts
Between 25th & end of month
\$1000
Lisa Dolan
Lisa Dolan
Christine Mandel
Lisa Dolan
No change from 2021
No change from 2021

Health Insurance – Highway Department ONLY-2021

	Town portion of Single Coverage	Town portion of Family Coverage	Employee portion of Family Coverage	NO INS BONUS
Highway Superintendent	100%	100%	0%	Maximum 3000.00 to be paid in 4 installments
Full-time highway employees hired prior to January 1, 2015	100%	60%	40%	YES (1/2) as below
Full-time highway employees hired after January 1, 2015	100%	45%	55%	NO

Highway Superintendent - Town will provide coverage (both individual & family)

For all full-time highway employees hired prior to January 1, 2015:

Health insurance will be provided for individual employees

Town will pay 60% of family coverage

For all full-time highway employees hired after January 1, 2015:

Health insurance will be provided for individual employee

Town will pay 45% of family coverage

- Employees opting into health insurance, insurance will commence on date of hire. **Pay Scale – Highway Department ONLY-2020**

3 - Machine Equipment Operators (MEO) at \$23.00/hour

New employees will receive \$1 less per hour for their six months. (\$22.00/hour)

2 - MEO/Mechanics at .50 cents more per hour (\$23.00/hour + \$0.50/hour (23.50)

1 - MEO/Deputy at 75 cents more per hour (\$23.00/hour+\$0.75/hour) (23.75)

***It is up to the individual employee to take overtime hours as comp time, all at once, or apportioned but must be used by December 31 of the year accrued.**

HIGHWAY DEPARTMENT 2020

The longevity is as follows:

5 years of service - \$400.00 per year

10 years of service - \$800.00 per year

15 years of service - \$1,000.00 per year

Holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Election Day, Thanksgiving, Christmas and 6 floating days - a total of 13 days.

Vacation: 2 weeks after 1 year
 3 weeks after 5 years

Sick & Personal days for Full Time Employees:

Employees will be granted six (6) sick days (48 hours) annually; unused sick time will be carried over to the next year to be used for sick time only. Sick days are granted without loss remuneration annually on January 1st.

Unused sick leave shall carry over and accumulate to a maximum of 120 days (towards NYSLRS, if the employee is eligible).

Employees opting into health insurance, insurance will commence on date of hire.

PER NYSLRS for all Tier 3 and 4 members:

Section 41(j) of the Retirement and Social Security Law (RSSL) provides an optional sick leave benefit. If your employer has chosen to offer this benefit, you may receive service credit for your unused, unpaid sick leave days at retirement. To be eligible for this benefit, you must retire directly from public employment or within a year after separating from service.

The additional credit is determined by dividing the total unused, unpaid sick leave days by 260. For most members, the maximum number of sick leave days allowable is 165. However, for some members employed by New York State, the maximum is 200 days. Contact your employer or refer to your Member Annual Statement to determine if your employer has adopted this benefit.

The additional credit is determined by dividing the total unused, unpaid sick leave days by 260. For most members, the maximum number of sick leave days allowable is 165. However, for some members employed by New York State, the maximum is 200 days. Contact your employer or refer to your Member Annual Statement to determine if your employer has adopted this benefit.

Employees will be granted six (6) personal days (48 hours) annually. Upon separation of employment, the employee cannot be paid for the unused balance. Personal days are granted without loss of remuneration annually on January 1st.

New Employees starting after the New Year

Twelve (12) month employees commencing work after the start of the work year will be immediately credited with one (1) day of sick leave for each three (3) remaining months of their work year to a maximum of three (3) days for that initial partial year.

Unused personal days may not be carried over to succeeding years.

Health Insurance: Will be provided for all full time highway employees. *All new employees will pay 55% of the Family Coverage. Health Insurance will be provided for the Highway Superintendent.

Comp Time:
Compensatory time must be used before the end of each calendar year (December 31).

Old Business:

Handbook – adding new employee insurance start date see amended resolution 2022-13, Board will follow up with Town’s Attorney to have this completed.

Comprehensive Plan – Town clerk will assemble a group to work on this, including town board members, planning board members, ZBA members and local residents.

ARPA Funds – money spent on firewall

New Business

Fenner Clean up Days – Friday May 13 12-6 and Saturday May 14 8-2 – MADCO would like to be in conjunction with Earth Day/Clean up days not just dump days – would like us to reach out to organizations to support (ie. Boys scouts, water clean-up etc.)

Roger Cook out of town until April – business as usual, contact town clerk with questions.

Gordon Baker out of town at least 6 weeks, residents should contact 911 with animal control issues

Town offices reopening in March 1st, Board meeting will be in person, 2nd Wednesday of each month at 8pm Town Clerk office hours Wednesday 4 – 7 pm.

Town Supervisor updates – County New – Delphi Falls

Madison County has received a 1 million dollar grant for new trails.

Madison County has hired an architect for 375,000.00 To design a convention center to be located on the premises.

Conference Center is going to cost the county 3,285,000.00
Contact County Board of Supervisors with questions.

Public Comment

Thank you to the Town Board for hard work on the budget and keeping our Town taxes down.

VOUCHERS:

Councilperson Wester moved to approve payment of the General Fund claims numbers G22-1–G22- 19 in the amount 9357.70 as set forth in abstract number 1 and as audited. Seconded by Councilperson Strack Approved by the Board.

Councilperson Strack moved to approve payment of the Highway Fund claims numbers H 22-1-H-22-17 in the amount 11,706.08 as set forth in abstract number 1 and as audited. Seconded by Councilperson Cody. Approved by the Board.

ADJOURNMENT

Councilperson Wester moved to adjourn meeting at 9:21 pm seconded by Councilperson Strack Approved by Board

HANDOUTS AND REPORTS:

On file in the Town Clerk’s Office.

Town Clerk Report –

Supervisors Report

Highway Superintendent Report

Resolution 2022-11

Resolution 2022-12

Resolution 2022-13