

**Town of Fenner
Town Board Meeting
August 10, 2022**

**SUPERVISOR JONES
COUNCILPERSON CODY
COUNCILPERSON PUSHLAR
COUNCILPERSON STRACK
COUNCILPERSON WESTER
TOWN CLERK DOLAN**

Attendants: Andy Stone, Daria Miller

The regular meeting of the Fenner Town Board was called to order at 8:05 PM by Supervisor Jones with the Pledge of Allegiance.

Councilperson Strack motioned to accept the July Town Board meeting minutes. Seconded by Councilperson Pushlar. Approved by the Board.

Councilperson Wester motioned to accept the Town Clerk's Monthly Report as presented. Seconded by Councilperson Pushlar. Approved by the Board.

Supervisor's July Monthly Report as presented. Approved by the Board.

The Highway Superintendent report was presented and available for review at the town offices. Superintendent Conklin – Roadside and cemeteries mowed and maintained, new pipes on Shepard's Rd, paving on Larkin Road and Town parking lot, road shoulders done on Peterboro Road, Emhoff Road and Buyea Road, Town worked with neighboring Towns of Nelson and Cazenovia.

RESOLUTION 2022 -29

OF THE TOWN BOARD OF THE TOWN OF FENNER

ADJUSTMENT TO DEPUTY CLERK HOURLY PAY

WHEREAS, The Town of Fenner wishes to increase hourly pay for deputy town clerk

WHEREAS, The Town of Fenner is willing to adjust hourly pay from \$18.00 to \$20.00 per hour.

NOW, THEREFORE The Town of Fenner Town will budget for wage increase

RESOLVED, that the Town Board of the Town of Fenner authorizes the change in hourly pay.

Councilperson Wester motioned to accept **Resolution 2022-29** seconded by Councilperson Strack. Individual votes: Councilperson Wester - aye, Councilperson Pushlar- aye, Councilperson Strack - Aye, Councilperson Cody - aye, Supervisor Jones - aye. Approved by the Board.

RESOLUTION 2022 -30

OF THE TOWN BOARD OF THE TOWN OF FENNER

Record Disposal

RESOLUTION TO BE USED BY TOWN BOARD, TOWN OF FENNER, MADISON COUNTY, STATE OF NEW YORK

WHEREAS by the Town Board of the Town of Fenner that Records Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

WHEREAS the documents to be disposed of are listed on the attached schedule.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Records Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

| Description of Record | Year or Period Covered | | Retention Period |
|--|------------------------|------------------------------|------------------|
| Insurance Policies, Amendments and/or Endorsements | 2000 2001 2004 | 2008 2012 2013 2014 | 6 years |

| | | |
|--|--|---------|
| Bank Statements | 2013 2014 2015 | 6 years |
| Abstracts/Vouchers | 2008 2010 2012 2013 2014 2015 | 6 years |
| Accounting Ledger/Interim Financial Reports | 2013 2014 2015 | 6 years |
| Deposits/Receipts | 2010 2013 2014 2015 | 6 years |

| Description of Record | Year |
|--------------------------|------|
|--------------------------|------|

| | |
|-------------------------------|--------------|
| | 2007 |
| DECALS | 2014 2015 |
| FOIL | 2018 |
| BID DOCUMENTS | <2015 |
| RECEIPT BOOKS | <2015 |
| CLERK CANCELED CHECKS | <2015 |
| BOOKKEEPER CANCELED CHECKS | <2015 |
| VOUCHERS | <2015 |
| DOG LICENSES | <2015 |

Councilperson Strack motioned to accept **Resolution 2022-30** seconded by Councilperson Pushlar. Individual votes: Councilperson Wester - aye, Councilperson Pushlar- aye, Councilperson Strack - Aye, Councilperson Cody - aye, Supervisor Jones - aye. Approved by the Board.

RESOLUTION 2022 -31

OF THE TOWN BOARD OF THE TOWN OF FENNER

General Fund Budget Modifications

TOWN OF FENNER

RESOLUTION 2022-31

2022 GENERAL - JULY Budget Modifications (for AUGUST 2022 mtg)

TO ADJUST FOR BUDGET SHORTFALL(S)

GENERAL

| <u>Current Appropriation Shortfall</u> | | <u>Transfer (from) to Increase Appropriation (cover shortfall)</u> | |
|---|--------------------------|---|------------------------|
| A1220.4 - SUPERVISOR - CNTR EXP | (\$80.51) | | |
| A1430.12 - PT ACCOUNT CLERK | (\$249.50) | A1990.4 Contingency | <u>\$330.01</u> |
| TOTAL | <u>(\$330.01)</u> | TOTAL | <u>\$330.01</u> |

Councilperson Strack motioned to accept **Resolution 2022-31** seconded by Councilperson Wester. Individual votes: Councilperson Wester - aye, Councilperson Pushlar- aye, Councilperson Strack - Aye, Councilperson Cody - aye, Supervisor Jones - aye. Approved by the Board.

RESOLUTION 2022 -32

OF THE TOWN BOARD OF THE TOWN OF FENNER

Highway Fund Budget Modification

TOWN OF FENNER

RESOLUTION 2022-32

2022 HIGHWAY - JULY Budget Modifications (for AUGUST 2022 mtg)

**TO ADJUST FOR BUDGET
SHORTFALL(S)**

| <u>HIGHWAY</u> | | <u>Transfer (from) to Increase Appropriation (cover shortfall)</u> | |
|---|----------------------------|--|--------------------------|
| <u>Current Appropriation Shortfall</u> | | | |
| DA5110.41 - GEN RPR -GAS, DIESEL, OIL- HWY | (\$708.46) | | |
| DA5130.4 - MACHINERY - CNTR EXP - HWY | (\$8,886.10) | DA9060.8 - HWY EMPLOYEE BENEFITS - HLTH INS | <u>\$8,886.10</u> |
| TOTAL | <u>(\$8,886.10)</u> | TOTAL | <u>\$8,886.10</u> |

TO ADJUST CHIPS REVENUE/EXPENSE BUDGET LINES TO 2022 NYS FINAL LEVEL

DA5112.2 - CHIPS - CAP IMPRV -
HWY EXP **(\$53,160.03)** DA3501 - STATE AID - CHIPS **\$53,160.03**

Councilperson Pushlar motioned to accept **Resolution 2022-32** seconded by Councilperson Cody. Individual votes: Councilperson Wester - aye, Councilperson Pushlar- aye, Councilperson Strack - Aye, Councilperson Cody - aye, Supervisor Jones - aye. Approved by the Board.

**RESOLUTION 2022 - 33
OF THE TOWN BOARD OF THE TOWN OF FENNER
Sale of Surplus Highway Equipment**

Sale of Surplus of Town of Fenner Highway Department Equipment

WHEREAS, The Town of Fenner wishes to sell surplus highway department equipment through Auction International. Equipment includes: complete extendable bush hog, extendable bush hog parts, Husquvarna riding mower, Dynapac jumping jack tamper, tire dolly, fire proof filing cabinet, buckets of assorted nuts, bolts and washers, lawn chief lawn mower, hydraulic tank and mount, and various tires (19); and

WHEREAS, The Town of Fenner has reviewed the sale of the surplus higher equipment;
and

WHEREAS, The Town of Fenner the purpose of the sale is to supplement the Town of Fenner's capital equipment budget.

NOW, THEREFORE, the Town of Fenner Board agrees to the sale of the above mentioned highway equipment.

Councilperson Strack motioned to accept **Resolution 2022-34** seconded by Councilperson Pushlar. Approved by the Board.

Councilperson Wester motioned to accept **Resolution 2022-33** seconded by Councilperson Pushlar. Approved by the Board.

**RESOLUTION 2022 - 34
OF THE TOWN BOARD OF THE TOWN OF FENNER
MORAINES ROAD SPEED LIMIT CHANGE/STUDY**

Whereas, concerned residents of the Town of Fenner have voiced concerns about the high speed of traffic on Moraine Road, between Fenner Road and Nelson Road.

Whereas, Residents have children, Residents also walk, ride bikes and own pets near or on Moraine Road.

THEREFORE, BE IT RESOLVED, that the Fenner Town Board will send a speed study request to the Madison County Highway Department.

Councilperson Wester motioned to accept **Resolution 2022-34** seconded by Councilperson Pushlar. Approved by the Board.

New Business:

Conservation Pond in Fenner - Will be taken over by (CPF) Cazenovia Preservation Foundation

New lighting district - Jake Eletto, Owner of Valley Mobile Home Court, Falls Rd has presented a petition to establish a lighting district, he is concerned about the lack of lighting on the road near the park, safety is the main concern. Town attorney is working with Mr. Eletto to determine the best course of action.

Old Business

- Alarm system for garage – waiting to start work

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- Briggs Bucciero & Smith Agency – update quote - Town Board did not see substantial savings in the new quote and has agreed to use the original quote.
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- Grant writer for Town Church - We have a few parties interested in working on a grant to restore the Fenner Church.
- Comprehensive Plan - updates - next step will be a survey sent to residents to determine wants and needs of the community.

Public Comment - none

VOUCHERS:

Councilperson Cody moved to approve payment of the General Fund claims numbers G22-93 – G22- 106 in the amount of 2,561.45 as set forth in abstract number 7 and as audited. Seconded by Councilperson Strack. Approved by the Board.

Councilperson Strack moved to approve payment of the Highway Fund claims numbers H 22-- 88H-22-97 in the amount Of 103,858.53 as set forth in abstract number 7 and as audited. Seconded by Councilperson Pushlar. Approved by the Board.

ADJOURNMENT

Councilperson Wester moved to adjourn the meeting at 9:10 pm seconded by Councilperson Pushlar. Approved by Board

HANDOUTS AND REPORTS:

On file in the Town Clerk's Office.

Town Clerk Report

Supervisors Report

Highway Superintendent Report

Lighting District Petition

Resolution 2022-29

Resolution 2022-30

Resolution 2022-31

Resolution 2022-32

Resolution 2022-33

Resolution 2022-34

Respectfully Submitted,

Lisa Dolan, Town Clerk